



MEMBER FIRM

MEMBER NAME

You are receiving this to either **create a new member profile** page and/or to **complete your profile for Member Leads and Organization Information**.

MEMBER ENTERS THE FOLLOWING INFORMATION IN THE FILLABLE TEXT BOX ON WEBSITE.

HOW TO EDIT YOUR MEMBER PROFILE PAGE

- 1** > Go to **My Profile**
> click on **My Profile**
> click on **Edit Profile**
- 2** > Fill in the boxes:
Member Name | Company | Title | Photo |
PDXEX Mentor | Associate (*if applicable*) |
Phone | Cell Phone | Email | Website | Company
Address | Social Info | Organization Logo
- 3** > Click **SUBMIT**.
*Mentors are assigned to new members only.
Associates are not assigned mentors.*

MEMBER PROVIDES INFORMATION BELOW TO BE INSERTED AND/OR EDITED BY OFFICE BEFORE POSTING.

MEMBER LEADS

Describe what are the best leads for you within the “classification” your membership holds.

Maximum 300 characters + spaces

ORGANIZATION INFORMATION

Describe your company’s goods and services within your “classification”.

There are many members that cross over with services. Members may only promote goods and services within their classification.

Maximum 300 characters + spaces

Indicate any discounts/special services you offer PX members

Maximum 100 characters + spaces

Please email this document to Bob Hess rsh@pdxex.org and to Laura MacClain lmcl@pdxex.org

Date emailed

FOR OFFICE USE ONLY: Date posted